

Report to	Warminster Area Board
Date of Meeting	5 September 2013
Title of Report	Area Board Funding

Purpose of Report

To ask councillors to consider officer recommendations in respect to five grant applications that have been received:

1. Year 6 Family Healthy Eating project

£825 requested towards this project

Officer Recommendation – Approve

2. Scout Hut Repair

£500 requested

Officer Recommendation – Approve.

3. Warminster Athenaeum Lighting Project

£5,000 requested towards this project

Officer Recommendation - Approve

4. Codford Youth Skate Park Project

£5,000 request towards this project

Officer recommendation: Approve

5. St. Lawrence electrical and kitchen project

£4,852.50 request towards this project

Officer recommendation: Approve

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing (5 April 2013). Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance 2013/2014](#).
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups.
- 1.4. The area board may want to link funding to local priorities, including those identified in their Community Plan, Local Area Joint Strategic Assessment and any other community based consultative work.
- 1.5. Warminster Area Board has been allocated a 2013/2014 budget of **£51,672** ([See Appendix one of report to Cabinet](#)) for community area grants, **£1,500** for digital literacy grants and up to **£10,334** for community partnership core funding.
- 1.6. In addition to CAGs and digital literacy grants councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls.
- 1.7. In support of the Olympic and Paralympic legacy, in 2013/14 the Warminster area board invites applications that encourage young people and people with disabilities to become more actively involved in sports, outdoor activities, recreation, arts and volunteering.
- 1.8. Applications of up to and including £500 can be made for a Community Area Grant, which will not require matched funding. Amounts of £501 - £5,000 will be required to find matched funding. The area board will rarely award more than £5,000. Grants of up to £500 are available for Digital Literacy projects.
- 1.9. New for 2013/14 is a single on-line application process for

Community Area Grants (CAG) and Digital Literacy grants, introduced to provide an easy step by step application process. The application process and funding criteria can be found [here](#).

- 1.10. Area boards will not consider CAG applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.11. Officers are required to provide recommendations in their funding reports (except in the case of Area Board/Councillor led initiatives), although the decision to support applications is made by Wiltshire councillors on the area board.
- 1.12. Funding applications will be considered at every Area Board meeting whilst there is money available.
- 1.13. All recipients of area board funding are expected to complete an evaluation form as soon as the project has been completed and provide receipts if requested. Groups are encouraged to up-load information and photographs about their project on to their area board [blogsite](#). Failure to evaluate projects will preclude applicants/organisations being considered for future funding.

<p>Background documents used in the preparation of this report</p>	<p>Area Board Grant Criteria and Guidance 2013/14 as approved by delegated decision</p> <p>WCVP Community Plan</p> <p>Warminster Joint Strategic Assessment</p>
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2. Main Considerations

- 2.1. Warminster Area Board has been allocated a 2013/2014 budget of **£66,951** that may be allocated through Community Area Grants, Digital Literacy Grants, Area Board/Councillor Led Initiatives and core funding for the CAP.
- 2.2. Councillors will need to ensure that the distribution of funding is in accordance with the Scheme of Delegation outlined in Section 1 of this report.
- 2.3. Councillors will need to be satisfied that grants awarded in

2013/2014 are made to projects that can realistically proceed within a year of the award being made.

2.4. There are now 3 funding rounds remaining during 2013/14. Deadlines for receipt of funding applications are as follows:

- **Friday 27 September 2013 for 7 November 2013**
- **Friday 29 November 2013 for 9 January 2014**
- **Friday 23 January 2014 for 6 March 2014**

2.5. In exceptional circumstances the Area Board may consider certain grants between Area Boards subject to approval by the Chair and Vice Chair.

3. Environmental & Community Implications

3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

4.1. Awards must fall within the Area Boards budget allocated to the Malmesbury Area Board.

If grants are awarded in accordance with officer recommendations, Warminster area board will have a balance of **£29,094.50** and **£1,500** remaining for digital literacy grants.

5. Legal Implications

5.1. There are no specific legal implications related to this report.

6. HR Implications

6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

7.1. Community Area Grants and Small Grants will give local community and voluntary groups, town and parish council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

7.2. Implications relating to individual grant applications will be outlined in section 8, "Officer Recommendations" of the funding report.

8. Officer Recommendations

Ref	Applicant	Project proposal	Funding requested
8.1.	Warminster Schools Extended Partnership	Year 6 Family Healthy Eating Project	£825

- 8.1.1. Officer recommendation is that the Warminster Schools extended partnership is awarded £825 towards the Year 6 Family Healthy Eating Project.
- 8.1.2. This application meets grant criteria 2013/14.
- 8.1.3. The project will increase awareness into nutrition, health and dental hygiene for children and their family members. This is a non-statutory, non-core service. The project will use informed choice to improve healthy eating choices and reduce overweight / obesity levels in Warminster schools.
- 8.1.4. Latest data for Year 6 in this Community Area is ranked the 2nd highest in the county.
- 8.1.5. There will be 10 or 12 sessions for this amount of funding and it will be delivered through “Anybody Can Cook”.
- 8.1.6. The total cost of the project is £1650 and £825 match funding will be found from reserves

Ref	Applicant	Project proposal	Funding requested
8.2.	3 rd Wiltshire BP Scouts	Scout Hut Repair Project	£500

- 8.2.1. The officer recommendation is that £500 is awarded towards the Scout Hut Repair Project
- 8.2.2. This application meets grant criteria 2013/14
- 8.2.3. Improvements to the scout hut will include roof repair and plastic cladding for drainage; front porch with roof and lighting. Also repairs to front windows. Health and safety will be much improved following the work.
- 8.2.4. The Community Area Manger is advised by 3rd Wiltshire Scouts that the hut is let “indefinitely” and has been with the scouts for over twenty years. The hut is let to the group for free as long as

the Scouts pay for any repairs and the utilities used. The Scouts fund such repairs from their fund raising activities and subs from parents and donations. Sometimes the repairs are substantial and further assistance from the Area Board will be appreciated.

- 8.2.5. The scout group runs for the purpose of educating local children in the ideas of Baden Powell and the children very much enjoy the fun approach to teaching and the facilities of the scout hut.
- 8.2.6. The total cost of the project is £1612.08 and match funding from reserves amounts to £1112.08.
- 8.2.7. This project will benefit children and young people in the Warminster area including children whose parents are in the armed forces.

Ref	Applicant	Project proposal	Funding requested
8.3.	Warminster Athenaeum Trust	Warminster Athenaeum Lighting	£5,000

- 8.3.1. The officer recommendation is that £5,000 is awarded towards this project.
- 8.3.2. The application meets the grant criteria 2013/14
- 8.3.3. Councillors may wish to note that Warminster Athenaeum Trust has been awarded the following grants previously:

14/05/12 £5k for "redevelopment phase 4"
 30/06/11 £4950 for steps.
 24/09/09 £5k for "disabled access"

- 8.3.4. The Athenaeum is a key part of the community in Warminster and supports 2 youth groups and 3 amateur dramatic groups. It regularly attracts professional touring groups. Low energy lighting is required for the theatre to ensure the Athenaeum remains viable and will also reduce the environmental footprint.
- 8.3.5. £5,000 is requested towards the project costing £16,320 and £11,320 has been found through match funding (Athenaeum Trust, Friends and a bequest).

Ref	Applicant	Project proposal	Funding requested
8.4.	Codford Skatepark Youth Group	Codford Skate Park Project	£5,000

8.4.1 The officer recommendation is for £5,000 to be funded towards the Codford Skatepark Project.

8.4.2 The application meets the grants criteria 2013/14.

8.4.3. This new group is in the process of fund raising to provide a much needed facility for the young people in the village. The aim of the project is to provide a sports and leisure facility for the village and surrounding parishes. It will be a focal centre for young people and will help to divert them from anti-social behavior and low level nuisances. This is a much needed local facility for the village.

8.4.4 The cost of the project will be around £36,950 and match funding will be sought for £31,950. The Parish Council will grant £500 and the Village Hall Committee £500. Local fundraising by the group will aim for £5,000 and other funders will be approached for the remainder.

Ref	Applicant	Project proposal	Funding requested
8.5.	Chapel of St. Lawrence	St. Lawrence electrical / wiring / kitchen / plumbing project	£4,852.50

8.5.1. The officer recommendation is that £4,852.50 is awarded towards the St. Lawrence Project.

8.5.2. This application meets grant criteria 2013/14

8.5.3. The project is to install new 3 phase electrical supply and re-wire the circuits in the chapel and incorporate new circuits in the kitchen, supply and install new sink unit with storage cupboards and plumbing for hot and cold water and a water heater.

8.5.4. The upgrading of facilities of the Chapel and kitchen is to provide the general population with enhanced amenities during charitable events and services. The Community Area Manger has been informed that the project will benefit many community groups in the Warminster area.

8.5.5. The overall cost of the project is £9,705 and £4,852.50 will be match funded from reserves.

Appendices	Grant Applications
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No unpublished documents have been relied upon in the preparation of this report other than those requested in the funding criteria e.g. estimates.

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